

Format for Transcript Page:

- 1) 25 typed lines on standard 8 1/2 x 11 inch paper.
- 2) Ten characters to the typed inch.
- 3) Left-hand margin to be set at 1 3/4 inches.
- 4) Right-hand margin to be set at 3/8 inch.
- 5) Each question and Answer beginning on a separate line.
- 6) Each question and answer to begin at the left-hand margin with five spaces from the Q. and A. to the text.
- 7) Carry-over Q. and A. lines begin at the left-hand margin.
- 8) Colloquy material begins 15 spaces from the left-hand margin, with carry-over colloquy to the left-hand margin.
- 9) Quoted material begins 10 spaces from the left-hand margin, with carry-over lines beginning 10 spaces from the left-hand margin.
- 10) Parentheticals and exhibit markings shall begin 15 spaces from the left-hand margin with carry-over lines beginning 15 spaces from the left-hand margin.